## XPRO INDIA LIMITED

CIN: L25209WB1997PLC085972
Registered Office: Barjora Mejia Road, P.O. Ghutgoria,
Tehsil - Barjora, Dist. Bankura, West Bengal 722 202
Tel.: 91-3241- 257263/4; Fax: 91-3241- 257266
Email: cosec@xproindia.com; Website: www.xproindia.com

**NOTICE** is hereby given that the EIGHTEENTH Annual General Meeting (AGM) of the Members of the Company will be held at the Registered Office of the Company on Friday, August 14, 2015 at 10.30 A.M. to transact the Business set out in the Notice of the 18<sup>th</sup> AGM.

**NOTICE** is also hereby given that pursuant to Section 91 of the Companies Act, 2013 the Register of Members and Share Transfer Books of the Company will remain closed from August 08, 2015 to August 14, 2015 (both days inclusive) for the purpose of the 18<sup>th</sup> AGM.

**The Notice** convening the 18<sup>th</sup> AGM and Annual Report for the year 2014-15 in electronic mode have been sent to all the members whose e-mail ids are registered with the Company/ Depository Participant(s) and physical copies of the same have been sent to other members at their registered address. These documents are also available on the Company's website <a href="www.xproindia.com">www.xproindia.com</a> and are also available for inspection at the Registered Office of the Company on all working days.

The Company has provided its Members the facility to cast their vote electronically on all the Resolutions set out in the Notice through remote e-voting system of Central Depository Services (India) Limited (CDSL). The date of completion of despatch of the Notices in permitted mode(s) is July 9, 2015. The remote e-voting period commences on August 11, 2015 (9 a.m.) and ends on August 13, 2015 (5 p.m.) after which the voting portal will be disabled by the Depository and no voting shall be allowed. The Notice of 18<sup>th</sup> AGM is also available on the Company's website <a href="www.xproindia.com">www.xproindia.com</a> and on CDSL website <a href="https://www.evotingindia.com">https://www.evotingindia.com</a> on contact Mr. Wenceslaus Futardo, Deputy Manager, Central Depository Services (India) Limited, Phiroze Jeejeebhoy Towers, 16th Floor, Dalal Street, Fort, Mumbai – 400001, by sending an email to helpdesk.evoting@cdslindia.com or contact CDSL helpdesk on the toll free number: 1800-200-5533.

A member entitled to attend and vote is entitled to appoint a proxy to attend and vote instead of himself and a proxy need not be a Member.

A member may participate in the AGM even after exercising his right to vote through remote e-voting but shall not be allowed to vote again in the meeting.

A person whose name is recorded in the register of members or in the register of beneficial owners maintained by the depositories as on the cut-off date only shall be entitled to avail the facility of remote evoting / voting in the AGM.

A person who has become member of the Company post despatch of the notice of the AGM and continue to hold shares on the cut-off date, i.e., August 08, 2015 can electronically vote on CDSL plateform, if he is already registered with CDSL by using his existing user id and password or contact CDSL on above mentioned toll free no. or by sending an email to <a href="helpdesk.evoting@cdslindia.com">helpdesk.evoting@cdslindia.com</a>.

By order of the Board

Place: Kolkata S.C. Jain

Dated: July 10, 2015 Company Secretary